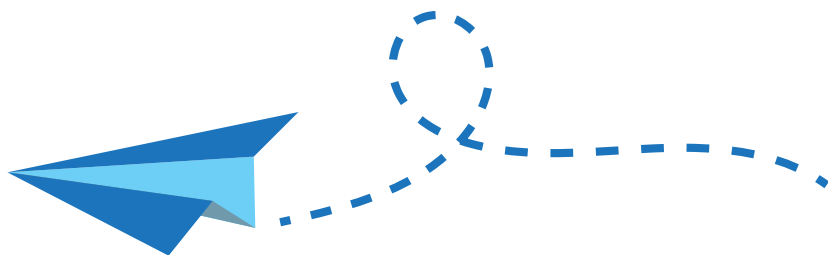


Pre-Departure INTERNATIONAL STUDENT HANDBOOK



Contents

A Personal Message from our President	1	Life in Perth, Western Australia	5
Getting Ready	2	Other General Information	7
What to bring			
Pre-departure checklist		Studying at Stanley College	9
Before you Leave Home	3	Important Contacts	10
When you arrive	4		
Things to organise			



A PERSONAL MESSAGE FROM OUR PRESIDENT

The decision to pursue an international education is an important one, yet choosing the most suitable study destination and school is not easy when there are so many options available.

Stanley College is the largest and one of the most awarded private education providers in Western Australia. We are an independent, Australian Government registered college with more than 200 highly qualified academic and support staff.

Our vision is to be recognised as an education provider that transforms lives and creates opportunity. This is no easy task but I have been fortunate to connect with thousands of students over the years and one thing I have seen time and again is how transformational education can be.

Nothing makes me happier than to see our students enjoying themselves at Stanley College whilst studying and discovering Australian culture. Your experience with us will no doubt open up new opportunities, whether here or at home, and is part of our purpose to support your growth, advance your knowledge and teach you useful skills.

Our team is dedicated to ensuring that you have the best experience and we work hard in applying our core values of Accountability; Empowerment; Respect; Innovation; and Excellence.

Since 2008, more than 18,000 graduates from over 42 countries have studied with us and many are now in successful careers or pursuing further studies at Universities. Your success is how we measure our success.

It would be a privilege to have you join us here amidst Perth's clean and safe environment and allow us to help shape your future.

Alberto A. Tassone
President



Getting ready

There are important things you should arrange before you arrive at Stanley College. You will need to make your own travel arrangements to Perth, Western Australia. Wait until your student visa has been issued and tuition fees are paid before making travel plans. Try to arrive at least 1-2 weeks before the start of your Student Orientation to allow enough time for settling-in, adjusting to the climate and overcoming jet-lag.

WHAT TO BRING

Before you pack, check with your airline about luggage size and weight limits.

CLOTHING



Be aware the seasons in Australia are opposite to the Northern Hemisphere. Summer in Australia is from December through February, autumn from March through May, winter from June through August, and spring from September through November. For most of the country the hottest months are January and February.

On campus, students usually dress informally. Jeans or slacks with t-shirts or blouses, sneakers or "running shoes" are almost standard dress. Shorts are often worn during the summer months and sandals are the most common footwear. It is acceptable for both men and women to wear shorts and sleeveless t-shirts. This is common during the hotter months.

For students from Health, Early Childhood Education, Hospitality and Commercial Cookery; when you are training in industry or Stanley Colleges industry facilities you will need to wear your staff uniform. For those students that receive uniforms from Stanley College, the cost is covered by your materials fee.

SHOULD I BRING FOOD?



Australia has very strict rules about bringing food and other items like traditional medicine, plants and organic material into the country, in order to protect our environment.

Before landing in Australia passengers are given an Incoming Passenger Card to fill in. This is a legal document. You must tick YES if you are carrying any food, plant material including wooden souvenirs, or animal products. If you are carrying any of the prohibited items, you must declare them on the incoming passenger card.

If you fail to declare or dispose of any quarantine items, or make a false declaration, you will get caught. In addition to on-the-spot fines, you may be prosecuted, fined more than A\$420,000 and imprisoned for up to 10 years and get a criminal record.

Sample of Incoming Passenger Card

MEDICINE



If you need regular medicine for a medical condition (like diabetes, asthma or eczema), pack this with your medical history and doctor's letter. Medication prescribed by the doctor is not free. You must pay at the pharmacy. If the cost is more than *AU\$30.70 you can claim the difference back from your OSHC provider.

MONEY



Only Australian currency can be used in Australia. Bring about AUD\$400 cash for unexpected or immediate expenses. If you have not brought some with you, you can change money at the airport. Once you have arrived in Perth, you can also change foreign currency at any bank or at currency exchanges.

BRINGING YOUR FAMILY



Most student visas allow you to bring your family members to Australia as your dependants (*this includes your spouse and your children*). Before bringing your spouse or children to Australia, you will have to prove that you can support them financially. Rather than bringing your family together with you to Australia, some students may find it useful to arrive first, settle into studies, find appropriate accommodation, adjust to living in Australia and then arrange for their family to join them.

PRE-DEPARTURE CHECKLIST

Don't forget to carry your official documents in your carry-on luggage. This includes:

- Valid passport with Student Visa
- Offer of a place / admission letter from Stanley College
- Confirmation of Enrolment (eCoE) issued by Stanley College
- Receipts of payments (e.g. tuition fees, OSHC, bank statements etc.)
- Insurance policies
- Original or certified copies of your academic transcripts, qualifications & IELTS results
- Other personal identification documents, e.g. birth certificate, ID card, driver's licence
- Medical records and/or prescriptions

Before you leave home

YOUR PASSPORT & VISA



Check your passport's expiry date and make sure it is valid for the length of your student visa. It is also a good idea to make copies of your passport and visa in case you lose the originals. Leave the second copy with your family.

BOOKING FLIGHTS



Before you book your flight to Australia, wait until your student visa has been granted. You should book your flight to Perth International Airport. Once your flights are booked, email your itinerary to Stanley College or your Education Agent so that we can plan for your arrival.

AIRPORT PICKUP



To make your start in Perth as easy as possible, Stanley College recommends that you take advantage of our *Airport Reception* service. You will be greeted at the International Terminal at Perth Airport and transported to your accommodation destination. To book your Airport Reception, email Stanley College at least 2 weeks in advance.

Airport Reception Fee: \$130

CUSTOMS & QUARANTINE



Students are often surprised by how strict the Australian Customs Services and quarantine can be. Be careful about what you bring into Australia. Some items you might bring from overseas can carry pests and diseases that Australia does not have. You must declare ALL food, meat, fruit, plants, seeds, wooden souvenirs, animal or plant materials or their derivatives. For more information, please visit [the Department of Home Affairs](#).

ORIENTATION



Student Orientation is scheduled for all courses and is compulsory for all students. Your Orientation will provide you with important information on student services, your email accounts & student ID, provide a tour of the campus and advice on settling in to life at Stanley College. Student Orientations are held every week as follows:

- VET Courses - Every Friday at our James Street Campus @ 10:00am.
- General English Courses - Every Monday at our West Perth Campus @ 9:00am.

YOUR HEALTH



Before you arrive in Perth, you should get copies of your medical records and prescriptions if necessary from your doctor. Check with your doctor that you will be able to obtain the medications you require in Australia. A documented medical history will ensure you get proper care in an emergency. To check if your medicine can be brought into Australia, please [click here](#).

OVERSEAS STUDENT HEALTH COVER

Stanley College can help you to arrange for Overseas Student Health Cover (OSHC). OSHC is an insurance that provides cover for the costs of medical and hospital care which international students may need while in Australia and is mandatory for international student visa holders.

If you asked for cover, a health insurance card will be sent to Stanley College. Your insurance starts one week before your course start date, even if you do not have the card. Make sure you understand any limits or conditions in your health insurance. Additional cover for your health insurance can be arranged once you arrive in Perth.

For more information, please [click here](#).

HOMESTAY OR SHARED ACCOMMODATION



Stanley College will assist students with homestay or shared accommodation placements. We will ensure that international students have a safe, enjoyable and worthwhile learning experience while living at your share accommodation. You will be provided with a fully furnished bedroom with the use of household utilities.

To book for your accommodation, please email our Student Support Team admissions@stanleycollege.edu.au at least 2 weeks in advance.

BANKING



Inform your bank at home that you are about to travel so that you can arrange to access money while in Australia. You should bring some Australian currency with you to cover immediate costs for the first few days after your arrival.

MOBILE PHONES



Before bringing your mobile phone to Australia check to see if your phone will be compatible to operate here. Ask your mobile phones or cell call carrier if your phone will work in Australia. You might need a new SIM or handset to use while you are in Australia.

When you arrive

Arriving in a new country can be very overwhelming. There are lots of things to organise, but do not worry if you are not sure what to do. Stanley College Student Support Officers will assist you in settling into life in Perth and at Stanley College.

ARRIVING AT PERTH AIRPORT



When you first arrive in Australia you will be required to make your way through Australian Immigration (follow the signs for Arriving Passengers as you leave the plane). An Immigration Officer will ask to see your completed Incoming Passenger Card (given to you on the plane) along with your passport and student visa evidence. The Immigration Officer will check your documents and may ask you a few questions about your plans for your stay in Australia.

HOMESTAY OR SHARED ACCOMMODATION



If you have booked for our Airport greeting service, look out for a Stanley College representative who will be greeting you at the International Terminal at Perth Airport and then taking you to your accommodation destination.

PHONING HOME



Once you have arrived in Australia, you should then let your family and friends know that you have arrived safely. It is important to ALWAYS let someone know where you are and how to contact you by phone or by post.

ACCESSING MONEY



If you need money when you first arrive, it is easiest to use your bank or credit card. Almost all ATMs in Australia accept 'Plus', 'Maestro' and 'Cirrus' cards. Check the back of your card for one of these internationally recognised logos

GETTING AROUND



Perth has a good and clean public transport system of buses, ferries and trains. Our two types of tickets at Perth are SmartRider card and cash tickets. SmartRider card can be purchased at Transperth InfoCentres and selected SmartRider Retail Sales Outlets. As a student of Stanley College, you will receive at least a 40% discount on all public transport services through Perth, we will provide you with a Transperth application form for this during your orientation. In Perth City all CAT bus services are free of charge.

If you wish to drive in Perth, you must have a valid overseas driver license. However, if the document is not in the English language, the visitor must carry a translation with the permit.

Riding a bike is an affordable and easy way to get around Perth and keep fit at the same time! There are many on road and off road cycle paths in Perth.

THINGS TO ORGANISE



AUSTRALIAN SIM CARD

It will be more cost effective to purchase an Australian SIM card while you are here. You can buy them at the supermarkets or at any Australian telecommunications providers such as Telstra, Optus, Vodafone and Virgin mobile shops which are located in the shopping centres.

There are many differences to the services provided when you purchase a SIM card. You should understand what deal you are accepting before signing a contract with a provider.

When your family and friends contact you in Australia, they should use the +61 prefix.

COMPUTER & INTERNET ACCESS

Many of the Australian telecommunications providers such as Telstra, Optus, Vodafone and Virgin will also provide you with internet access. You may be able to make arrangements with a company where you can get cheaper rates if you have internet and mobile phone through the one service provider.

In addition, with providers like Telstra and Optus, you could get a packaged deal for your home phone, internet and mobile phone. Stanley College students can access computer and internet facilities from any of our three campuses.

For students who have brought in their own laptops with internal modems have discovered that they were unable to use their modem in Australia. Any external or built-in modems must be Austel Approved in order to function in Australia.

SETTING UP A BANK ACCOUNT

You can choose to open an account in any Bank in Australia. As a student you will be able to open an account with special student benefits. Many banks have 'Student Accounts' which contain no or minimal fees for transactions that might normally be attached to regular savings accounts. Do your research to get the best deal.

To open a bank account you will need:

- Your passport
- Money to deposit into the account
- Student ID card

Further information concerning the five key Australian banks is available as follows:

- Commonwealth Bank - www.commbank.com.au
- National Australia Bank (NAB) - www.nab.com.au
- Westpac - www.westpac.com.au
- ANZ - www.anz.com.au
- Bank West - www.bankwest.com.au

Life in Perth, Western Australia

Perth is the capital of Western Australia, Australia's largest state. Western Australia covers an area of over 2.5 million square kilometres, approximately 1/3 of the whole country.

Perth has 2 million people and is situated on the banks of the Swan River and surrounded by natural parklands and stunning beaches, which makes it one of the most beautiful cities in the world! With a unique lifestyle, which combines vibrant urban living with a relaxed beach atmosphere, Perth offers international students fantastic cultural and educational experiences!



ACTIVITIES & EVENTS

While living in Perth, you can enjoy a great outdoors lifestyle - even in the colder winter months of the year.

Perth has a Mediterranean climate (it has more hours of sunshine than any other Australian capital city). This has the locals and visitors enjoying the city's vast range of outdoor activities, from relaxing picnics in a parkland setting to more energetic pursuits, such as jogging on the beach or wind surfing on the Swan River and the Indian Ocean.

While studying at Stanley College, you will have the opportunity to participate in social, sporting and cultural activities. Our dedicated Events Coordinator organises exciting and interesting weekly social activities for our students. Activities range from free student barbecues and events to paid packaged tours, cruises, sporting and coastal activities.

Keep a look out for our monthly Events Newsletter to stay informed about activities organised by Stanley College. We will also keep you informed about activities happening around Perth so that you will get to know the city you live in!



FOOD

Perth is abundant with restaurants, so you will find culinary delights from across the globe! This diversity will add significantly to your student experience, allowing you to experience other cultures and international living at a whole new level!

TYPICAL AUSTRALIAN MEALS

- Breakfast: An Australian breakfast will frequently include bacon, eggs, sausages and toast with spread. Cereal with milk or a vegemite sandwich are a quick and easy solution. Vegemite is a popular black, salty spread which is to be put on toast or bread and eaten in the morning.
- Lunch: Mainly sandwiches, wraps, soups or salad.
- Dinner: It can be pasta, stir fry, steak, fish or salad.
- Barbecue, BBQ OR barbie: outdoor cooking, usually of meat or seafood over a grill or hotplate using gas or coals. The host serves the meat with salads and bread rolls. It is common for a guest, when invited to a BBQ, to ask if they should bring anything.



ADJUSTING TO LIFE IN AUSTRALIA

Having decided to study and live in Australia you will be undergoing adjustments in many areas of your life including cultural, social and academic. Adjustment to a new country and culture is a process that occurs gradually and takes time. The values, beliefs, traditions and customs of your home country may vary greatly from those in Australia and adapting to the Australian way of life may take some time. The following advice may help:

1. Don't be afraid to ask questions if there are things you do not understand as this will reduce the chance of confusion or misunderstandings.
2. Make an effort to meet people and become involved in groups both on campus and in the wider community.
3. When confronted with difficulties, try to recall or make a list of the reasons you initially wanted to study abroad in the first place, and listing positive events or changes within yourself that have occurred since you arrived may also assist with getting things in perspective.
4. Communicating with those at home regularly about your experiences of study and life in Australia, through emails, telephones and letters, is vital.
5. Don't be afraid to ask for assistance or support if you need it!

(Source: Macquarie University)



AUSTRALIAN CULTURE

GREETING PEOPLE

When meeting someone for the first time, it is usual to shake the person's right hand with your right hand. People who do not know each other generally do not kiss or hug when meeting.

Many Australians look at the eyes of the people they are talking with. They consider this a sign of respect, and an indication that they are listening. Do not stare at the person for a long time.

You can address a new acquaintance using their first name when they ask you to. In the workplace and among friends, most Australians tend to be informal and call each other by their first names.

CLOTHING CUSTOMS

The types of clothing that people wear reflect the diversity in our society just as much as the variation in climate. Many Australians live close to the beach and the sea. On hot days, they may wear little clothing on the beach and surroundings. This does not mean that they have low moral standards. It means that this is what we accept on and near our beaches.

People from other countries can choose to wear their national dress. They may be religious or customary items and include monks' robe, a burqa, a hijab or a turban. As a tolerant society with people from many different cultures, clothing is a part of cultural beliefs and practices that is encouraged.

POLITE BEHAVIOUR

'Please' and 'thank you' are words that are very helpful when dealing with other people, and buying goods or services. Australians tend to think that people who do not say 'please' or 'thank you' are being rude.

Australians often say, 'Excuse me' to get a person's attention and 'sorry' if we bump into them. We also say, 'Excuse me' or 'pardon me' if we burp or belch in public or at a person's home.

You should always try to be on time for meetings and other visits. If you realise you are going to be late, try to contact the person to let them know. This is very important for visits to professionals as you may be charged money for being late or if you missed the appointment without notifying them before the appointment time.

Most Australians blow their noses into a handkerchief or tissue, not onto the footpath. This is also true for spitting. Many people will also say, 'Bless you' when you sneeze. *This phrase has no religious intent.*

AUSTRALIAN SLANG



BYO: When an invitation to a party says 'BYO', this means 'bring your own' drink. If you do not drink alcohol, it is acceptable to bring juice, soft drink or soda, or water. Some restaurants are BYO. You can bring your own wine to these, although there is usually a charge for providing and cleaning glasses called 'corkage'.



Arvo: This is short for afternoon. 'Drop by this arvo,' means please come and visit this afternoon.



MATE: Buddy or friend



Snag: The raw type sausages usually cooked at a BBQ. They can be made of pork, beef or chicken.



Ta: This term is used as a shortened thank you.



Chook: The term chook means a chicken, usually a hen.



Cuppa: A cup of tea or coffee 'Drop by this arvo for a cuppa' means please come and visit this afternoon for a cup of tea or coffee.



Loo or dunny: These are slang terms for toilet. If you are a guest in someone's house for the first time, it is usually polite to ask permission to use his or her toilet. 'May I use your toilet please?' Some people ask, 'Where's the loo?'



Fair dinkum: Honest, the truth. 'Fair dinkum?' when used as a question means, 'is it really true?'



To be crook: To be sick or ill.



Bloke: A man. Sometimes if you ask for help, you may get an answer to 'see that bloke over there.'



How ya goin? 'How are you going?' means how are you, or how do you do? It does not mean what form of transport you are taking. Sometimes it can sound like 'ow-ya-goin-mate'.



Bring a plate: When you are invited to a party and asked to 'bring a plate', this means to bring a dish of food to share with your host and other guests. Take the food to the party in any type of dish, not just a plate, and it is usually ready to serve. If you are unsure what to bring, you can ask the host.



Flat out: Busy

Other General Information

PERSONAL SAFETY

When you are out and about it is important to be alert and aware of your personal safety. Below are some helpful tips to remember when you are going out:

- Be alert and aware of your surroundings and notice the people around you, especially if you are alone or when it is dark. Whenever possible, travel with a friend or in a group.
- Do not respond to conversations from strangers on the street or in a car - continue walking
- Be discrete with your cash or mobile phones
- Try not to carry your wallet in your back trouser pocket where it is vulnerable and in clear view
- If you do not have a mobile phone, that you have sufficient money (coins) to make a phone call. Emergency 000 calls are free of charge.
- Make sure you have enough money to get home
- Never hitch-hike or accept lifts from people that you do not know.
- Keep away from trouble - if you see any trouble or suspect that it might be about to start - move away from the scene if you can. The best thing you can do is to alert the police and keep away.
- Be wary of casual requests from strangers, like someone asking for a cigarette or change - they could have ulterior motives.
(Source: Australian Federal Police)

In case of emergency, contact Dhyan Singh, Vice President Corporate Services & Operations, who is the emergency contact person at 040 0274 033

PURCHASING AN ITEM

The most common methods of purchasing items are by cash or EFTPOS (*Electronic Funds Transfer at Point of Sale*). EFTPOS allows you to use the card attached to your Australian bank account to make purchases and withdraw cash at the same time from more than 103,000 merchants across Australia such as supermarkets, petrol stations and retail outlets. Just swipe your card through the EFTPOS card reader, select your account type and enter your PIN number.

When shopping in Australia, you generally don't bargain or barter (*also called haggling*) for the price of an item. The displayed price for items is fixed and if Australian GST (*Goods & Services Tax*) is applicable it will already be included in the displayed price. However, there are places and circumstances in which it is perfectly acceptable to barter for the best price possible. These may include: at garage sales, community markets, second hand dealerships, furniture shops, or when purchasing a motor vehicle (if you are offering to pay in cash)

DRIVING IN AUSTRALIA

In Australia, we drive on the left side of the road. Driver and passengers must wear seat belts at all times. You will be fined if you are caught not wearing one. If you are bringing your children to Perth, they must be in an approved child restraint or booster seat. This applies to children up to the age of 7.

Don't drink and drive! The blood alcohol limit is 0.05% if you have a full licence, and zero if you don't have a full licence. It's safest to take a taxi or other public transport if you had a few drinks.

When driving in WA you must carry your overseas driver license with you at all times. Your license must be written in English or, if the license is not in English, you must either carry an English translation or an International Driving Permit.

To find more information about driving and getting driving licence in WA, please [click here](#).

ESTIMATED MONTHLY LIVING EXPENSES (SINGLE PERSON)



RENT
\$550 MONTHLY
(SINGLE ROOM)



**ELECTRICITY,
WATER & GAS**
\$60 MONTHLY



**INTERNET &
MOBILE**
\$60 MONTHLY



FOOD
\$200 MONTHLY



TRANSPORT
\$60 MONTHLY



ENTERTAINMENT
\$60 MONTHLY

TOTAL: \$990*
MONTHLY

*Excludes tuition fees and materials fees

Individual living expenses may vary depending on the type of accommodation, personal consumption and lifestyle.

The Australian Government Department of Home Affairs recommends \$20,290 as a base figure, to cover one year's expenses for a single person.

TIME DIFFERENCE

The Perth time zone is +8 hours GMT. Perth is two hours behind Sydney and Melbourne, and in the summer daylight saving time three hours behind Sydney and Melbourne.

USI

Every student studying at a Registered Training Organisation (RTO) is required to have a Unique Student Identifier (USI). The USI is a reference number made up of 10 numbers and letters that:

- creates a secure online record of your recognised training and qualifications gained in Australia, even from different training organisations;
- will give you access to your training records and transcripts;
- can be accessed online, anytime and anywhere;
- is free and easy to create and stays with you for life.

See the following link for further information: www.usi.gov.au

WORKING WHILE STUDYING

At Stanley College, we recognise the importance of finding paid employment while you are studying. Our dedicated Employment Liaison Officers have close ties with industries and works closely with industry partners to find work placement and/or paid employment for you. Students holding a valid student visa can work 40 hours per fortnight while your course is in session, starting from the course commencement date. You can work unlimited hours during scheduled course breaks (full-time work is generally 38 hours per week). This provides you with opportunities to improve your English and to integrate into the community.

For more information relating to your permission to work during Work Based Training, Internships or your own employment, please contact the Fair Work Ombudsman by visiting the following website www.fairwork.gov.au or by calling the Fair Work infoline - Tel: 131394.

TAX FILE NUMBER

You must obtain a Tax File Number to be able to work in Australia. A Tax File Number (TFN) is your unique reference number to our tax system. When you start work, your employer will ask you to complete a tax file number declaration form. If you do not provide a TFN for your employment, you will be taxed at the highest personal income tax rate. This means less money in your wages each week.

You can apply for your TFN online at www.ato.gov.au, or phone 13 28 61, 8am to 6pm Monday to Friday. For the ATO translating and interpreter service phone 13 14 50.

PUBLIC HOLIDAYS

Australians hold certain days each year as special days of national meaning. We may recognise the day with a holiday for everyone or we can celebrate the day as a nation with special events. Most States and Territories observe some of the public holidays on the same date.

In larger cities, most shops and restaurants continue to operate on public holidays. However, the retail trading hours may differ during a public holiday. In smaller towns, most shops and restaurants are closed.

If you are planning to take the public transport, please check the timetable before you go out.

For public holiday dates, please [click here](#).

Public Holiday	2018	2019
New Year's Day	Monday, 1 January	Tuesday 1 January
Australia Day	Friday 26 January	Monday 28 January
Labour Day	Monday 5 March	Monday 4 March
Good Friday	Friday 30 March	Friday 19 April
Easter Monday	Monday 2 April	Monday 22 April
ANZAC Day	Wednesday 25 April	Thursday 25 April
Western Australia Day	Monday 4 June	Monday 3 June
Queen's Birthday	Monday 24 September	Monday 30 September
Christmas Day	Tuesday 25 December	Wednesday 25 December
Boxing Day	Wednesday 26 December	Thursday 26 December

CLIMATE

There are more than 265 sunny days every year in Perth! The city is famous for its hot summers, mild winters and year round blue skies, a combination that allows for one of the most enviable outdoor and social lifestyles in the world!

Sun Safety: Practise sun safe behaviours by minimising your exposure to the sun's damaging ultraviolet radiation (UVR) by protecting your skin and prevent the development of skin cancer.

Follow the six simple steps below to reduce your risk of skin cancer and to protect your skin:

1. Minimise your time in the sun between 10am and 3pm
2. Wear suitable clothing that provides good sun protection
3. Apply SPF 30+ broad spectrum, water-resistant sunscreen your 20 minutes before you go out into the sun.
4. Seek shade
5. Wear UV protective sunglasses
6. Wear a hat that will protect your face, neck and ears

Summer: December to February

Autumn: March to May

Winter: June to August

Spring: September to November

For more information about Perth's weather, please visit www.bom.gov.au

Studying at Stanley College

WHY CHOOSE STANLEY COLLEGE?



Conveniently located campus near public transport



Employment services & internships



Weekly social, sporting & cultural activities



24 nationally accredited qualifications



Support in finding accommodation



Learning pathways and possible RPL opportunities



Weekday & weekend flexible class options



University pathways



Provision for special dietary needs



Provision for special learning needs



Highly qualified trainers & support staff



Student Discounts



Provision for special cultural and religious needs.

Stanley College has a prayer room in all our campuses



Any other issue

STUDENT SUPPORT SERVICES

Stanley College Student Services can assist with academic support. You may also request additional support from your trainers or Course Coordinators throughout your study.

The Student Support Officer can advise students in all aspects of student life. The Student Support Officer is there to discuss and support students with issues including:

PAYING FEES

All fees are due prior to commencement of each semester. If you are having difficulty with your fee payments, you must speak to the finance officer at Stanley College. In some circumstances, the finance officer will negotiate a suitable payment plan to suit your needs. If you fall behind with your fees, Stanley College will report you to the Department of Home Affairs (DHA) for non-payment of fees.

ORIENTATION

Orientation is compulsory. It is held every Friday, 10am at our James Street Campus for VET students and every Monday, 9am at our West Perth Campus for General English students. You must attend orientation prior to commencing your studies at Stanley College. Its purpose is to inform you of aspects of life at the College and provide an introduction to studying, transportation and facilities. You will be introduced to the staff at Stanley College and have a tour of the College. You will have the opportunity to ask questions during the orientation.

STUDENT HEALTH

It is important that you be responsible for your health. Students unable to attend Stanley College due to illness must advise Administration or their trainer immediately. Proof of your illness must be demonstrated by a medical certificate. Medical certificates are to be handed into reception or emailed to studentservices@stanleycollege.edu.au to prevent your attendance from being marked absent.

IMPORTANT!

IMPORTANT CONTACTS

STANLEY COLLEGE



Main Campus:

171 James Street, Perth WA 6003

Francis Street Campus:

2 Francis Street, Perth WA 6000

West Perth Campus:

69 Outram Street,
West Perth WA 6005

Mirrabooka Campus:

9 Chesterfield Road,
Mirrabooka WA 6061

Tel : +61 8 9227 1797

Fax: +61 8 9227 1238

Email: info@stanleycollege.edu.au

Emergency Contact Person:

Dhyan Singh, Vice President Corporate
Services & Operations

Emergency Contact No
040 0274 033

MIGRATION & VISAS



Department of Home Affairs

Tel: 131 881

Web: www.homeaffairs.gov.au

For a list of Stanley College registered
Education Agents, please [click here](#).

HEALTH



Health Insurance

[www.studyinaustralia.gov.au/global/
live-in-australia/insurance](http://www.studyinaustralia.gov.au/global/live-in-australia/insurance)

Dial a Doctor

Free Home Visit Doctor Service
Tel: 1300 030 030

Poisons Information Centre

Tel: 13 11 26

Lifeline Australia

*A 24-hour crisis support on suicide
prevention and mental health services*
Tel: 13 11 14
Web: www.lifeline.org.au

TRANSPORT



Road maps and directions

Web: street-directory.com.au

Perth Airport

Tel: +61 8 9478 8888

Web: www.perthairport.com.au

Perth Airport Connect Shuttle

Perth Airport Connect Shuttle bus can
pick you up or drop you off at five
convenient central locations in Perth
Web: [www.perthairport.com.au/
to-and-from-the-airport/transport-op-
tions/connect-shuttle](http://www.perthairport.com.au/to-and-from-the-airport/transport-options/connect-shuttle)

Taxi Services

Swan Taxi

Tel: 13 13 30

Web: www.swantaxis.com.au

Black & White Cabs

Tel: 13 32 22

Web: blackandwhitecabs.com.au/perth

Transperth

Bus, Train & Ferry services

Tel: 13 62 13

Web: www.transperth.wa.gov.au

SERVICES



Emergency: Police, Ambulance, Fire

Ask for Police, Ambulance or Fire.

*Free call and an interpreter is available
if you need one*

Tel: 000

Non-urgent: Police

Tel: 131 444

Crime Stoppers

Tel: 1800 333 000

Foreign Embassies in Australia

Tel: +61 2 6261 3305

Web: www.dfat.gov.au

Australian Taxation Office

Apply for a Tax File Number

Tel: 132 861

Web: www.ato.gov.au

Legal Aid WA

Legal Information Service

Tel: 1300 650 579

Web: www.legalaid.wa.gov.au

BANKS



ANZ

Tel: 13 13 14

Web: www.anz.com.au

Bankwest

Tel: 13 17 19

Web: www.bankwest.com.au

Commonwealth Bank

Tel: 13 22 21

Web: www.commbank.com.au

National Australia Bank

Tel: 13 22 65

Web: www.nab.com.au

Westpac Bank

Tel: 132 032

Web: www.westpac.com.au



**DISCOVER, LEARN
AND ENJOY!**

For more information, visit www.stanleycollege.edu.au



Find us on Facebook
www.facebook.com/StnleyInternationalCollege



Follow us on Twitter
www.twitter.com/Stnley_College



Call us on Skype
Skype Name: stanley.college

Every effort has been made to ensure that the information contained in this publication is correct as of 15 August 2018.

This information is subject to amendment without notice. Stanley College reserves the right to add, vary or discontinue, without notice, any unit or course and impose limitations on enrolment on any course, prior to enrolment. Please visit www.stanleycollege.edu.au for the latest updates.

Stanley International College Pty Ltd
CRICOS Provider Code: 03047E

RTO Code: 51973
ABN: 16 130 977 221

171 James Street
Perth Western Australia 6003

T: +61 8 9227 1797
F: +61 8 9227 1238

info@stanleycollege.edu.au
www.stanleycollege.edu.au