

## VET Student Loans - Census Days:

The census day is a very important date for you to know about! The census day for each course, or a part of a course, is the last day you can:

- Complete the eCAF to apply for a VET Student Loan for your course; OR
- Withdraw your enrolment without incurring a debt for the course or part of the course.

Each unit in your VSL approved course at Stanley College has its own census day, so that you incur debts as you progress through your course, not for the whole course at the beginning. Each census day for part of the course must be at least 20 per cent of the way between when that part of the course starts to be provided and when you are reasonably expected to complete that part of the course. Census days are listed as follows and are released when each new intake is scheduled:

### BSB50215 Diploma of Business

Intake - August 2018

Unit code	Unit Title	Unit Start Date (week commencing date)	Census date
BSBCUS501	Manage quality customer service	6/8/2018	20 August 2018
BSBMGT403	Implement continuous improvement	1/10/2018	15 October 2018
BSBHRM506	Manage recruitment, selection and induction processes	12/11/2018	26 November 2018
BSBADM504	Plan and implement administrative systems	07/01/2019	21 January 2019
BSBADM506	Manage business document design and development	11/02/2019	25 February 2019
BSBADM502	Manage meetings	01/04/2019	15 April 2019
BSBWOR501	Manage personal work priorities and professional development	13/05/2019	27 May 2019
BSBFIM501	Manage budgets and financial plans	01/07/2019	15 July 2019

### BSB51915 Diploma of Leadership and Management

Intake - August 2018

Unit code	Unit Title	Unit Start Date (week commencing date)	Census date
BSBWOR502	Lead and manage team effectiveness	06/08/2018	20 August 2018
BSBADM502	Manage meetings	01/10/2018	15 October 2018
BSBMGT502	Manage people performance	05/11/2018	19 November 2018
BSBSUS501	Develop workplace policy and procedures for sustainability	31/12/2018	14 January 2019
BSBWHS501	Ensure a safe workplace	04/02/2019	18 February 2019
BSBMGT516	Facilitate continuous improvement	01/04/2019	15 April 2019
BSBCUS501	Manage quality customer service	13/05/2019	27 May 2019
BSBWOR501	Manage personal work priorities and professional development	08/07/2019	22 July 2019
BSBFIM501	Manage budgets and financial plans	12/08/2019	26 August 2019
BSBLDR501	Develop and use emotional intelligence	07/10/2019	21 October 2019
BSBMGT517	Manage operational plan	11/11/2019	25 November 2019
BSBLDR502	Lead and manage effective workplace relationships	30/12/2019	13 January 2020